



LANGARA  
GARDENS

Notice Received By:

Received Date Stamp:

# Vacating Premises Notice From The Tenant

To: Peterson Residential Property Management Inc.

ITF Langara Gardens Holdings Ltd. & Langara Gardens (Concert Nominee) Ltd. (the "Landlord")

ON TIME  LATE

I/WE \_\_\_\_\_  
Tenant's Full Name Tenant's Full Name  
\_\_\_\_\_  
Tenant's Full Name Tenant's Full Name

(the "tenant(s)") hereby give you notice that I/we am/are vacating the residential premises at:

Suite No: \_\_\_\_\_ Building Name: LANGARA GARDENS

Address: \_\_\_\_\_

Effective: Last day of: \_\_\_\_\_ 20 \_\_\_\_\_

Alarm: YES  NO

MUST BE REMOVED PRIOR TO VACATING

Also vacating:

Parking Stall(s) No.: \_\_\_\_\_ & removing items in Storage Locker # \_\_\_\_\_

As well as surrendering all access keys, fobs, tags and other items that belong to the landlord.

Reason for Leaving: \_\_\_\_\_

If the landlord/Landlord's Representative wishes to reach me, please contact me as follows:

Tel: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

New Address: \_\_\_\_\_

## NOTICE OF END OF TENANCY AGREEMENT BY TENANT

Section 45 of the Residential Tenancy Act states:

"45 (1) A tenant may periodic tenancy by giving the landlord notice to end the tenancy effective on a date that:

- (a) is not earlier than one month after the date the landlord receives the notice, and
- (b) is the day before the day in the month, or in the other period on which the tenancy is based, that rent is payable under the tenancy agreement."

(e.g.) If rent is due on January 1<sup>st</sup>, notice must be received by the landlord/agent on or before December 31<sup>st</sup> to end the tenancy on January 31<sup>st</sup>.

Also by signing below, this serves as permission for the above suite to be viewed for Re-Rental. Viewing hours 10:00 AM - 6:00 PM. You will receive a courtesy call or a Notice prior to viewing.

Dated at Vancouver, B.C., this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Signature of Tenant) Print Name

\_\_\_\_\_  
(Signature of Tenant) Print Name

\_\_\_\_\_  
(Signature of Tenant) Print Name

\_\_\_\_\_  
(Signature of Tenant) Print Name

**Langara Gardens**

Langara Gardens Rental Office, 621 West 57th Avenue, Suite 101, Vancouver, BC V6P 6P5 | T: 604.327.1178 | F: 604.324.4483

PRINTED ON:



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# Elevator Booking & Move-Out Condition Inspection

Date: \_\_\_\_\_

Suite No: \_\_\_\_\_ Building Name: **LANGARA GARDENS**

Address: \_\_\_\_\_

Dear Tenant(s):

We have received your notice to vacate and wish you the best in your new premises. In order to assist you with your move, please complete and return this form to Langara Gardens Office. We require the date and time you will need the elevator to move items (if applicable) and the date and time keys will be turned in and the suite inspection is made.

**Keys must be turned in no later than 1:00 pm on the last day of the month.** On the day your keys are turned in, the Managers will perform an inspection with you in the premises. Before the inspection takes place, the premises must be completely cleaned and emptied of all possessions and garbage.

If you require an elevator, it is important that you notify the Resident Manager so he/she can organize a time with you and prepare the interior of the elevator with padding to minimize damage to the walls. Please have a minimum of two persons assisting with the move to help expedite the move and minimize the amount of time the elevator is required. Once your belongings are packed and ready to transport contact, the resident Manager and the elevator will be locked off for your move. Please **DO NOT** use the elevator to move large items or large quantities outside your scheduled time. Any damage to the interior of the elevator without the padding to protect the walls will be charged back to you.

**Old furniture and personal belongings are not permitted to be left on Langara Gardens' premises and are to be taken to the Vancouver Dump, South Transfer Station, at 377 West Kent Avenue North.**

**Elevators are available for moves from 8:00 am to 4:00 pm, seven days a week and are on a first-come first-serve basis.**

Thank you.

## ELEVATOR BOOKING

Date: \_\_\_\_\_

Time: from \_\_\_\_\_ (am or pm)

To \_\_\_\_\_ (am or pm)

## KEY RETURN AND CONDITION INSPECTION

Please check with the Rental Office for available dates and times.

Date: \_\_\_\_\_

Time: \_\_\_\_\_ (am or pm)

**INSPECTIONS MUST BE COMPLETED BY 1PM ON THE LAST DAY.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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L A N G A R A  
G A R D E N S

## Cleaning Requirements Upon Vacating Suite

We would appreciate your observance of the following cleaning requirements when you are preparing to vacate your suite. Any cleaning, repairs and/or painting should be completed to a “rentable” standard; otherwise charges may be applied to the Tenant.

1. **KITCHEN**

Defrost the fridge; wash inside and out. Leave fridge in “on” position. Clean stove, oven, range hood fan and **REMOVE ALL GREASE**, and dishwasher inside and out. Pull fridge and stove to clean sides and floor underneath. Clean cupboards and drawers inside and out.

2. **BATHROOM**

Clean sink, mirrors, vanity, drawers, medicine cabinet, toilet, bathtub, scrub grout and ceramic tiles. Wash walls

3. **WINDOWS, DRAPES AND DOORS**

Wash inside and out where possible. Wash window tracks and sills. Wash bi-fold or panel doors on closets throughout suite. Wash closet shelves. Clean Drapes and/or Blinds.

Drapes must be professionally Dry-cleaned. Approximate Cost for Dry Cleaning: (Subject to Change)

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**Blinds Cleaning – Tenants are responsible for the professional cleaning of all blinds**

4. **CARPETS**

Vacuum and professionally steam clean. Approximate costs for carpet cleaning: (Subject to Change)

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5. **BALCONIES AND PATIOS**

Clean and remove plants, furniture etc.

6. Wash all floors, wash outside of heat radiators, wash switches and plugs, light fixtures and globes.

7. Nails, screws, tape, decals, etc. must be removed. If you have installed an alarm system, sensors and keypad must be removed and holes repaired.

8. Please empty and clean out lockers prior to move out.

9. When a suite has been occupied for less than one year, any painting required will be charged to the tenant. Please wash kitchen/bathroom walls and ceilings. Remove marks off walls.

10. **Charges for suite cleaning that have not been cleaned by the tenant will be charged \$35.00 per hour.**

11. Old furniture and personal belongings cannot be left on the Langara Garden’s premises and are to be taken to the Vancouver Dump, South Transfer Station, at 377 West Kent Avenue North.

A refund will be given for pool key, pool table key, remotes (if applicable) and will be added to your security deposit refund.

Thank you for your co-operation.

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